



**TOWN OF WILLSBORO**  
OFFICE OF THE TOWN CLERK

**MINUTES**  
**TOWN BOARD MEETING**  
**DATE: August 11, 2021 AT 6:30 PM**  
**LOCATION: WILLSBORO TOWN HALL**

**Present:** Supervisor, Shaun Gilliland, Councilors: Steve Benway, Lane Sayward, Lorilee Sheehan, Charles Lustig

**Guests:** Travis Crowningshield, Scott Christian, Ed Mason, Krissy Leerkes, Rebecca Crowningshield

Supervisor, Shaun Gilliland called the public hearing to order at 6:30pm

Local Law NR 2-2021 adding fees dog seizure custody. Supervisor explained the local law and how it would affect the dog law that we currently have.

Closing Public Hearing

Call to Order

**Review of Minutes July 14 2021 Regular Town Board meeting: Charles Lustig moved. Steve Benway seconded. All in favor and the motion carried.**

**Guest:** ACAP services: Ed discussed the items that ACAP provides. He briefed on the senior meal site at the Reber Church. Child care, community services with Cindy Codd to include the food bank in Elizabethtown and Keeseville. Community angels to make sure any child needs gift they get them as well as medical transportation if needed. One work Source for the unemployed. Head start and early head start. Weatherization if you go to the website you will see them all listed and what each one does. Ed would like to put a link onto our website to help get the good news out.

Public Comment: None

Reports:

Supervisor

- Correspondence: ECIDA CHPE LLC letter: Asking for a resolution of support we will discuss later.
- Town: Summer activities last week: All these programs are coming to a close this week and have been successful. Shaun would like to thank all the participants, businesses and volunteers that made this a huge success. Charles wanted to thank the Church volunteers for all their help. Lorilee also wanted to thank the Highway Department for all their help with wacky Wednesday. **Plan for water meters' expansion and implementation:** We did get this state grant for these meters. We have been doing an analysis on the sewer district. We have plotted out 5 month of

- water usage for background info. The median average house hold uses 60-70 gallons per day. We have some houses that are way under and some that are way over. Shaun would like to build the rate structure first. Stage two of the plan would be 1100 meters installed. Zener met with us today and they came up with a plan. Shaun doesn't feel it would be fair to come up with a water fee yet. Shaun would like to build the infrastructure first throughout the town the total cost would be about 18,000.00 to get it set up. Once that is in then anyone that wants to put a meter in if we purchase all the meters and the transmitters one meter is 75.00 and transmitter is 125.00 so about 200.00 per instillation. We have 200,000 in American rescue plan. We have 100,000.00 in NYCLASS account then we will get another 100,000.00 next year. Shaun thinks we should engage in putting it in out of water fund balance then order in lots the meters and transmitters based on demand. If the homeowner wants to install it themselves then the water department would just have to do an inspection. To encourage people to get onto the water meters then we will need to set up an inexpensive meter rate. **LWRP public outreach:** We are still moving forward with this. Tomorrow at the farmers market they will have a booth and are asking people for their thoughts. **Reassessments next year:** The assessments have been increasing the state is stepping in. The State office of Assessment is going to be giving a presentation on it. Dave said that houses are selling for at least 30 percent more than assessed value. We would be looking at a 7-9 percent increase. Shaun said if people oppose it we should write letters to the state assessment office so that they can spread it out. **Noblewood pavilion flooring:** we have a company coming into looking at this. **Pavilion roof:** The highway department looked at this with the codes there is some moss and pine needles based on this there is still 3-4 years left on the roof before it will need to be replaced. There is a tree on one side that is starting to lean. Shaun did call nature conservancy and see if we would be able to get that down. Pest control we have called they will be coming down to do an inspection on Friday.
- County: **Covid-19 Delta status:** This is hitting us now, and we do have them in Willsboro. We are starting to get nursing home clusters, kids, and fully vaccinated individuals are getting this. We have two towns in the county that are getting the hit. If we continue we will probably go back to mask mandates for inside. DOH is working with the school districts as well to come up with a plan. Hiring and retention: we are at a critical level now.

**Motion to accept warrant and Supervisors report: Lorilee Sheehan moved Steve Benway seconded. Roll Call: Benway, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**

Town Clerk: Monthly report is in your packet. Morgan has started training and thinks she is doing very well. Things are slowing down but we are plugging away. **Supervisor Gilliland called for a motion accept the Town Clerk's report. Lorilee Sheehan moved. Charles Lustig seconded. All in favor and the motion carried.**

**DPW Report:** We started covering Indian Bay Road with a mixture of gravel and waste. When we are done on that road we will go on the north end of Corlear Drive. The end of July we out 2400 tons of black top on Reber road. Upstone sent us the wrong amount that is why it is not in the warrant. Travis is looking for a resolution to pay the 140,500 dollars for the blacktop and pay it and get the chips reimbursement back from CHIPS. The shop has been very busy we have had a lot of breakdowns the last week. The school wanted to know if they could still get sand for the parking lots if they don't hire anyone to do the maintenance position and contract it out. Travis said he has an issue is where is the sand going on the school directly or if they do not use it all can it go to another job and with the salt it is not a cheap mixture. Shaun said we could bill them out for the sand like we do the fuel. Steve said we could estimate the amount of sand the buyer takes per season and bill for that.

**Supervisor Gilliland called for a resolution to pay the amended bill from Upstone. Lorilee Sheehan moved. Steve Benway seconded. Roll Call: Benway, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**

Travis asked on the water truck what we should do. Travis will get more pricing and bring that back.

Water Sewer: in your packet

Ambulance: We answered 46 ambulance calls. We had three calls out at the same time. From January to July we are at 289 last years at this time we were 200. New member are Deborah Sells and jr member Nate Collazo. Two members passed basic ems training, Tommy Lambert of Essex and Kira Crowningshield of Willsboro. Over 150 hours of just class time and are doing great. We also received grant funding for 5000 dollars and we used that for the Lucas chest device. Our paramedic does now have the CPR instruction certification. People that have been in touch we can do that for the community as well.

Youth Commission Report: Krissy asked the early highshool kids for CPR Certifications with the Ambulance District. Krissy wanted to state that Jennifer Leibeck has given many and many hours and at this time she is going to step down and move on. The Willsboro Diner helped held a fundraiser for the youth commission and Make a Wish they did Christmas in July. Drew and the Willsboro Diner have always supported us in everything. We have talked about sports and have been able to offer these to our youth we are very happy to move forward. Soccer signups are next Wednesday. They are doing surveys throughout the community.

Golf Course:

Old Business:

- 1. Resolution to adopt Local Law NR2-2021: A local law to amend TOWN OF WILLSBORO LOCAL LAW 2010-2 Dog Control Law. Adds to Section6, paragraph (i) as follows: sets fee for the fee for seizure and impoundment of dogs in violation of the Laws of the New York State Department of Agriculture and Markets Law are as follow: First Offense \$25.00 plus the same impoundment and euthanasia fees per animal that are charged to the town for such service, Second Offense: \$50.00 plus the impoundment and euthanasia fees per animal. Third Offense \$75.00 plus the impoundment and euthanasia fees per animal. After 24 hours there will be a \$3.00 per day fee for each. Charles Lustig**

**moved. Steve Benway Seconded. Roll Call: Benway, Sheehan, Lustig, Gilliland. All in favor and the Motion Carried**

New Business:

- 1. Resolution consenting to a proposed PILOT agreement by the Essex County Industrial Development Agency to be undertaken by Champlain- Hudson Power Express LLC. Charles Lustig moved Steve Benway seconded. Roll Call: Benway, Lustig, Sheehan, Gilliland.**

This will run on the we don't own the bottom of the lake so we don't have taxing authority this company has a 4-6-billion-dollar project. No one will be able to tap into this. Willsboro central school will get some of this too. They would get more than that Shaun isn't sure what their calculations are but. We would get this in 2024 and 2025 then going up after that. All the IDA and everyone is coordinating on this. They are requesting consent resolution

- 2. Resolution of appreciation and Thanks to Jennifer Leibeck for ten years of dedicated service to the Willsboro Youth Commission. Charles Lustig moved. Unanimous second.**

Resolution / discussion from the Board:

Resolution/ discussion from the Public:

Motion to enter executive session to discuss ongoing litigation.

ADJOURNMENT –

**Supervisor Gilliland adjourned the meeting.**

Respectfully Submitted,

Justin Drinkwine Deputy Town Clerk