

# TOWN OF WILLSBORO, NY

# PERMIT APPLICATION FEE SCHEDULE

Application fees do not include required electrical inspection fees by outside agencies.  
An additional 50% of the application fee will be charged as a penalty for starting a project without a permit.

<b>1. One or Two-Family Homes</b> (including: modular & double wide; enclosed porches & attached garages)	
Per square foot*	\$0.10
Minimum fee	50.00
Permit for foundation only	40.00
<b>2. Multiple Dwellings</b> (max. fee: \$1,000.00)	
Per square foot*	0.20
Minimum fee	150.00
Permit for foundation only	75.00
<b>3. Buildings/Structures of Non-Residential Occupancy</b> (incl. retaining walls, communications towers, etc.)	
Per square foot*	0.30
Minimum fee	150.00
Permit for foundation only	50.00
<b>4. Unattached Residential Garages, Carports, Utility Sheds</b> (under 100 sq. ft. - no permit required)	
Per square foot	0.15
Minimum fee	40.00
<b>5. New York Truss Type Construction Floor or Roof Placard</b>	50.00
<b>6. All Additions</b> (including enclosed porches & attached garages)	
Per square foot	0.15
Fee based on square footage in #1-#4 above - Minimum fee	25.00
<b>7. Repairs/Alterations</b> (cost based on structural, plumbing, electrical work – not to exceed cost of #1-#4 above)	
Up to \$ 5,000.00	20.00
Over \$5,000, and each \$5,000.00	40.00
<b>8. Demolition</b>	50.00
<b>9. Decks or Open Porches</b> (accessibility ramps on single-family homes – no fee)	
Per square foot	0.15
Minimum fee	35.00
<b>10. Mobile Homes</b> (aka: single-wide trailers; includes porches, decks & entries up to 50 sq. ft.)	75.00
<b>11. Swimming Pools</b> (additional fee for Town Water – see specific rate chart with application)	50.00
<b>12. Solid, Liquid or Gas Burning Device</b>	50.00
If applied with any of #1-#6 above	10.00
<b>13. Chimney</b>	50.00
If applied with any of #1-#6 above	10.00
<b>14. Fuel Burning Device &amp; Chimney</b> (joint application)	50.00
<b>15. Septic Systems</b> (new or repairs)	65.00
<b>16. Conversion or Change of Occupancy</b> (fee of #6 above or minimum)	50.00
<b>17. Home Occupation</b>	50.00
<b>18. Certificate of Inspection</b> (Final Inspection)	75.00
<b>19. Building Permit Renewal</b>	
Based on current fee: 1 year	33%
2 years	67%
<b>20. Fire Safety Inspection</b>	No Fee
<b>21. Zoning Board of Appeals Applications</b> (Use or Area Variance, or Interpretation)	50.00
<b>22. Minor Divisions</b>	30.00
<b>23. Minor Subdivisions</b>	50.00
<b>24. Major Subdivisions</b>	50.00
	+5.00/lot
<b>25. Special Use/Class B Regional Project Permit</b>	30.00
<b>26. Sign Permit</b>	15.00
<b>27. Returned Checks</b>	35.00

\* Square footage is based on the outside dimensions of the building and shall include habitable basements and attached garages.