



TOWN OF WILLSBORO

5 FARRELL ROAD WILLSBORO, NY 12996

518-963-8668

TOWN OF WILLSBORO TOWN BOARD MEETING MINUTES PUBLIC HEARING WILLSBORO TOWN HALL September 14, 2022

Attendees: Travis Crowningshield, Pat McCauliffe, Win Belanger, Polly Belanger, Van Calkins, Mark Lafountain, Justin Drinkwine

Board Attendance: Steve Benway, Lorilee Sheehan, Scott Christian, Shaun Gilliland
Late- Lane Sayward

CALL TO ORDER @ 6:30PM

PLEDGE OF ALLEGIANCE

OPENED PUBLIC HEARING ON PROPOSED RESTORE NEW YORK GRANT SUBMISSION-OLD IGA

-Once the public hearing is complete, the package will go to the state, and they will decide whether to go forward with the financing decision. The town is acting as a pass-through for the grant; the final receiver of the grant will not get paid until all of the building is complete.

-Van Calkins stated that they are still in the process of wrapping up the application. They have one offer from a bank but are pursuing other options in hopes of getting more financing. They will be starting to work on the building in the spring. The application deadline is October 11, 2022.

-Public comment- None

-Closed Public Hearing-

OPEN REGULAR TOWN BOARD MEETING

Approve August 10th Meeting minutes.

Benway made the Motion to accept the meeting minutes. Sheehan second, all in favor.

Supervisor Report

Correspondence-

-Fish and Wildlife Service: They will be doing lampricide treatment of the Bouquet River at the base of the falls on September 22, 2022.

-Clubhouse Day Care LLC is requesting that the state put a crosswalk on Route 22 with proper signage. This would be in the vicinity of the Day Care crossing to Gateway Park.

Town-

-Town Sewer District billing will shift to meters on October 1, 2022. This will be the first billing using the meter readings. The Water/Sewer Department has been busy making sure all the meters are working properly. The state notified the town that all the money that was spent on the meters will be returned to the town. This will be over \$100,000.00.

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-In the most recent legislative session, quietly, there was a new law passed. This law authorized towns and counties to be able to lower the maximum speed of roads. For example, the town can change the speed limit from 30 to 25 mph on town roads, but no lower than 25, by petitioning New York State Transportation. We have in the past tried to lower the speed limit; we might be successful with this new law if the board wants to look into this again.

-Budget season is under way and Supervisor Gilliland will have a tentative budget filed with the Town Clerk by September 30, 2022. The Town Clerk will have this ready for the Town Board by October 5, 2022. During the October board meeting or a special board meeting, the board will vote to make it a preliminary budget, and no later than Thursday, November 10th, 2022, there will be a public hearing on the preliminary budget. The final budget has to be adopted by the town board by November 20, 2022, or the preliminary budget will be the final budget automatically.

-Gilliland will begin working on the budget immediately and is asking to move forward with passing a local law to allow the removal of the tax cap. This is due to the fact that there are contracted raises, a 10- to 12-percent increase in health insurance, and the inflation costs of everything.

County-

-The budget process for the county will begin in mid-October. The county did get the opioid money back, and they have authorized the Sheriff Department to proceed with a pyramid in training drug dog teams. There is only one drug dog team in the North Country at the present time, and that is with the State Police. There are big drug problems in some of the towns, and when they bust the dealers, they often walk. This would allow them to shift their strategy from removing the drug dealers to removing the product itself.

The motion to accept the warrant and Supervisor's Report was made by Sheehan. Seconded by Benway. Roll Call- Benway, Sheehan, Christian, Gilliland. All in Favor.

Town Clerk Report-

Monthly report money brought into the town was \$28,719.15. Decals were \$1,546.75 in which the town was paid \$90.25. The golf course has brought in \$107,375.75 which includes memberships, greens and cart fees, snacks and clothing as of August 31st. Payroll is \$28,354.60 without Pat Oliver's hours because he works in two entities of the town and this wasn't divided out. The payout for expenses \$36,864.31 and Payroll \$28,354 is \$65,218.91. With approximately \$42,156.84 in profit. Thompson asked the board to approve the payment of the credit card payments as pre-paid with two board members' approval to eliminate the late charge and finance fee that we have been paying monthly. This would also be beneficial when the town needed to purchase something but there were already charges on the card and the purchase would be over the limit.

The motion was made to pre-pay the credit card statement with the approval of 2 board members before the monthly meeting to avoid the late fees by Benway. Seconded by Sheehan. Roll Call- Benway, Sheehan, Christian, Gilliland. All in Favor.

DPW-

We are still hauling for the County; it's been a very busy summer for them. We have trucks hauling two or three days a week for the county, which is good revenue and will be helping the budget. Clearing road sides for the second time, trying to get back further this time. Next week,

they hope to start on the road shoulders to get them ready for winter. Travis talked to John (Doug West's son) and we can get the sand for the same price as last year, \$4 a yard. On the county bid, it's \$5.25 a yard. If we want to screen more and put it in a pile, he said we can leave it on site and take it next year or whenever it is needed. He has a lot of cameras up there protecting the property and said if he does end up selling the land, he will give us enough time to haul it out. John is also willing to sign a contract. Sand shed: Travis is talking to Todd from the county, who is talking to Robert Wick to figure out how they want to get it out for bid. We should be able to get better rates if we subcontract it. Only the building is on the state contract. We are hoping it will be out to bid by next month, and we will have a spring date to put the building up. The water truck—Travis got a phone call on Friday from Adirondack Chevrolet for the box truck; right now it is \$74,091 with the utility box on it. We can either put it out to bid or wait until Manginos has one (we are on the waiting list there; when we talked to them three weeks ago, they did not have delivery dates yet). It was decided that we would go out to bid as well as stay on the waiting list for Manginos.

Lorilee Sheehan asked if we were in contract with Doug's equipment. If one of our guys got hurt on his equipment, they are covered under the town's insurance, but what about if something happens to his equipment? Travis said it was written in last year's contract that the failure of equipment was on him.

Gilliland talked about an incident involving a lot of gallons of kerosene ending up in our sewer plant, and our guys saved it because they were very attentive and understood what was going on. This would have been catastrophic to our sewer plant. Having these guys is a blessing to this town. DEC was called and did the investigation and wrote up the report that was taken to the judge on the individual who admitted to pouring it down there. The Town is seeking payment cost/labor for the incident.

Ambulance District Report- No Report

Youth Commission Report- Krissy Leerkes sent Soccer's well on its way, and games are lined up. Everything seems to be going well. They have a full slate of coaches.

Parks Commission Report-

Gilliland stated that the Parks commission needs to give the town an idea of the spending for it to go into this year's budget.

Old Business-

We received authorization to go ahead with the Spectrum phone system, which was well over two months ago. We have been working with Spectrum to try and get an evaluation of the phone systems in the town hall office as well as the lift stations, alarm system, visitor center, Noblewood, pavilion, and water and sewer plant, but they have never sent anyone to come and talk to us. Gilliland finally talked to someone from St. Lewis who said he was having problems finding the building on Google Earth. He finally said they got someone to look at Noblewood and it would cost us \$17,000 to run a phone line to Noblewood (where there is already a phone). After many conversations, they kept pushing it back, and two nights before they were coming, they sent a rude email. Gilliland told them they had lost our business. Shaun moved forward with Westelcom and the one-time installation of \$399 for switching the Town Hall and then \$402 a month. It will also shift out the internet, which is faster than what we have right now.

Resolution to shift from Spectrum to Westelcom for our internet and phone system.

Sheehan made the motion, Christian second. Roll call Benway, Sheehan, Christian, Sayward, Gilliland. All in favor.

New Business-

Resolution for condolence to the family of Janice Allen. Gilliland made the motion. Unanimous second.

Resolution to request NYSDOT to install crosswalk on NYS Route 22 between new daycare facility and Gateway Park pursuant to Clubhouse Day Care Center LLC request letter. Christian made the motion. Benway seconded. All in favor

Resolution to introduce Town of Willsboro Local Law number 01-2022- a local law to exceed the New York State Tax Cap for 2023 and to establish a public hearing on October 12, 2022 6:30 pm. Christian made the motion. Sayward second. All in favor.

NYSLRS Standard Work Day Resolution will be pushed back to the next meeting.

Resolution to select winning bid for Wastewater Treatment Facility physical screen bid. Sheehan made a motion to accept the MCJ bid for the screening system. Benway second. Christian just wanted to make sure that both quotes were equal because of the large difference in quotes. Gilliland had the county grant administrator thoroughly look it over and both bids meet all of the criteria. **Roll Call- Benway, Sheehan, Christian, Sayward, Gilliland.**

Public Comment- Win Belanger would like to request a speed limit change. In front of his house, he would like the 45-speed limit sign to be moved back before his house. He is requesting the town to add flashing signs or something else to draw attention to the crosswalk by the daycare.

Christian made a motion to enter the executive session. Benway second it.

Enter executive Session @ 7:13

Christian made a motion to hire Robert Sturgess as Code Enforcement Officer at a starting salary of \$58,000 upon successful completion of a probationary period, successful passing of civil service exam for the job and full qualification in New York State to offer at \$63,000. Sheehan second it. Roll Call- Christian, Sayward, Sheehan, Benway, Gilliland.

Meeting adjourned @ 7:35
Submitted by Susan Thompson