



TOWN OF WILLSBORO
5 FARRELL ROAD WILLSBORO, NY 12996
518-963-8668

TOWN OF WILLSBORO

TOWN BOARD MEETING WILLSBORO TOWN HALL

February 7th, 2024

ATTENDEES- Pat McCauliffe, Mikey Phinney, Greg Gordon, Darren Darrah

BOARD MEMBERS- Steve Benway, Lorilee Sheehan, Shaun Gilliland, Scott Christian, Lane Sayward

PLEDGE OF ALLEGIANCE

CALLED TO ORDER @ 6:30pm

Sayward made the motion to accept the minutes from the December 13th and January 10th meeting. Benway seconded the motion. All in favor.

Supervisors Report-

Correspondence-

-Champlain Hudson Power Express sent a notice that they will begin putting in the cable in the lake this spring.

Town-

- Golf course- still need superintendent

- Summer camp

-Environmental Financing Corporation Short term financing will be wiring in \$216,000.00 to pay off the \$70,000.00 ban, engineering and legal costs.

-Essex CountyHealth Dept has a program- Active Communities/Promoting Physical Activity Program. They would like to come speak with the Parks Commission.

-Court decision on the Bigelow/Ashline vs. Benedict lawsuit. Everything was dismissed.

-Hathaway Park Improvement Grant has been approved to be issued. Waiting on a contract.

-The Land Trust property and Gilliland will be doing a walk on the Lily Road property on Feb 28th/29th and all are welcome. **County-**

- Essex County has lost the Federal contract and they are taking a close look at why they can not get CO's to stay. This is a \$1,000,000.00 loss for the county.

- solid waste/hazardous waste

- fish hatchery issues with DEC

Benway made the motion to accept the warrant. Sheehan seconded the motion.

Roll Call- Sheehan, Benway, Christian, Sayward, Gilliland

Ayes-5

Nyes-0

Town Clerks Report-

The clerk's office in the month of January took in \$1,499.75 paying \$7.00 to NYS Ag and Markets and \$ 22.50 to NYS Department of Health. Decals for the month took in \$47.00 of which \$44.41 went to the state and the town's commission was \$2.59. \$52,246.45 was taken in for Water and Sewer. We have taken in \$2,018,463.04 from Tax payments, paying out \$282,900.00 to the Fire District and paying the town a total of \$694,004.79 today for the final payment. I also have paid the county today a first payment of \$600,000.00.

Christian made the motion to accept the clerk's report. Benway seconded the motion. All in Favor.

DPW- Report was given by Deputy Michael Phinney.

-Asked to surplus the 2010 Ford, bucket truck, senior van, '05 duramax.

Sheehan made the motion to surplus the 2010 Ford, the bucket truck, '05 Duramax. Benway seconded the motion.

Roll Call- Sheehan, Benway, Christian, Sayward, Gilliland

Ayes-5

Nyes-0

Ambulance District Report- A partial report was given and Gilliland will contact them to tell them they need to come to give a report.

Youth Commission Report- Krissy Leerkes was unaware of the meeting date change.

Parks Commission Report- Report given by Darren Darrah.

Old Business-

Christian made the motion to sign a lease agreement with Willsboro Central School for the camp program. Sheehan seconded the motion.

All in favor.

Sayward made the motion to authorize the payment to pay off water BAN of \$70,000.00 after EFC funds transfer. Sheehan seconded the motion.

Roll Call- Sheehan, Benway, Christian, Sayward, Gilliland

Ayes-5

Nyes-0

New Business-

-Ratify appointment of Jonathon Franke as Town Zoning Officer

Christian made the motion to hire Jonathon Franke as Town Zoning Officer for a salary of \$55,000.00 a year with a single person health insurance policy. Sayward seconded the motion.

Roll Call- Sayward, Christian, Benway, Sheehan, Gilliland

Ayes-5

Nyes-0

Benway made the motion to establish a policy of a dwelling that is hooked up to the sewer district to pay sewer fees regardless of the status of the occupancy. Sheehan seconded the motion.

All in Favor

Christian made the motion to go to executive session. Sheehan seconded the motion.

All in favor

Entered into executive session @ 7:17pm.

Back into regular session @ 7:23pm. No decisions were made.

Recess for until all can be notified to re-enter a regular session.

Benway made the motion to hire Kayli Bourdouea (Camp director) and Jenna Ford (Medical Director) as Co-Directors for the Summer Youth Program pending Health Department approval at \$20.00 per hour. Sheehan seconded the motion.

Roll Call- Sayward, Christian, Benway, Sheehan, Gilliland

Ayes-3

Nyes-1 Christian

Abstain-1 Sayward

Water/sewer- Report given by Patrick McCauliffe

Comments/Resolutions for the Board- Sheehan suggested that the advertising for summer counselors should start immediately until March 22, 2024. Also suggested that junior counselors could be hired to help the counselors, not to be counted as a counselor for the number of children but for extra assistance.

Phinney asked if the Town could purchase a new pump for the water leaks. The pumps they have are not taking prime. Gilliland stated a cost under \$2000.00 does not need pre approval.

Public Comment- None

Adjourned @ 7:48pm

Submitted by Susan Thompson