



TOWN OF WILLSBORO

OFFICE OF THE SECRETARY FOR PLANNING AND ZONING BOARD

MINUTES PLANNING BOARD MEETING DATE: December 22nd 2020 at 6:00 PM LOCATION: Willsboro Town Hall

Present: Chairman: Robert Powell Board Members: Chauntel Gilliland, Brian King, Larry Charbonneau, Gregory Gordon, John Sucharzewski

Excused: Gina Minessale, Andre Klein

Members of the Public (Go To Meeting): Mr. & Mrs. Battaline, Terry Pulsifer(CEO)

Chairman Robert Powell called the meeting to order at 6:16 pm

MINUTES:

The November 2020 minutes were approved as presented.

(King/Charbonneau) A motion was made by King and seconded to approve the November 24th 2020 minutes. All in favor and motion carried.

OLD BUSINESS:

Thomas & Susan LaMaster—353 Corlear Drive—11.17-1-60.000—RL-1—Construction of 20'x 24' Garage

Powell stated that the applicant provided more detailed plans for the garage construction. Powell stated the applicant added that the north side of the garage will be 10 ft from the property line, the distance from the house to the garage is 13'8", the lakeside setback of the garage is approximately 60 ft, and the distance between the Garage and road will be 43 feet. Powell asked if the board had any questions or other concerns with this project.

(King/Charbonneau) A motion was made by King to approve the construction of the 20' x 24' garage with the new plan drawing that were provided and seconded. All in favor and the motion carried.

NEW BUSINESS:

--Peter Rogala—283 Corlear Drive --21.5-1-7.000—RL-1—Retaining Wall

Powell introduced the project stating they the applicants are looking to replace a retaining wall. Sucharzewski stated he has no problem with the applicants putting in the retaining wall but the contractor that is doing the construction has already started. Sucharzewski asked that Pulsifer check into why they started prior to approval and give a warning.

(Charbonneau/King) A motion was made by Charbonneau to approve the application for the construction of a retaining wall that was approved by all 4 necessary agencies and seconded. All in favor and the motion carried.

--Robert Battaline—65 Corlear Drive—21.9-2-10.200—RL-1—Rebuild Home, New Septic, New Garage

Mr. Battaline introduced his project stating they are looking to tear down the existing camp and build a new home and garage with updated septic. Gordon questioned why the applicants had old drawings and stated that they would need updated plans and septic plans to continue. Pulsifer stated that the applicants were not looking to spend a ton of money before they knew if they could build or not. He stated they are just looking to make sure it will be approved and then they will produce engineered stamped plans with a septic plan. Pulsifer stated that before he would be able to give a building permit the plans must be less than a year old.

(Gordon/Sucharzewski) A motion was made by Gordon to approve the site plan application for the new home and garage build, the applicant must present updated engineered plans for both the home and septic before the home construction can begin and seconded. All in favor and the motion carried.

PUBLIC HEARING: No Public Hearing

ADJOURNMENT: Meeting was adjourned at 6:29 pm.

(Powell/King) A motion was made by Powell and seconded, to close the meeting. All in favor and the motion carried.

Respectfully Submitted

Codia Crandall
Secretary for Planning and Zoning Board

DECISION FORM:

BOARD:	Planning Board
DATE OF MEETING:	December 22 nd 2020
APPLICATION NUMBER:	2020-56P
NAME:	Thomas & Susan LaMaster
PROJECT ADDRESS:	353 Corlear Drive
TAX MAP NUMBER:	11.17-1-60.000
REQUEST FOR APPLICATION FOR:	Construction of 20' x 24' Garage

PROPOSED MOTION:	A motion was made to approve the construction of the 20' x 24' garage with the new plan drawing that were provided		
MOTION MADE BY:	Brian King		
MOTION SECONDED BY:	Larry Charbonneau		
MEMBER VOTE:	MEMBER NAME:	YES	NO
	Robert Powell	X	
	John Sucharzewski (Alternate)	X	
	Chauntel Gilliland	X	
	Gina Minessale	EXCUSED	
	Gregory Gordon	X	
	Brian King	X	
	Andre Klein	EXCUSED	
Larry Charbonneau	X		
SIGNATURE OF PLANNING CHAIRMAN:			

DECISION FORM:

BOARD:	Planning Board
DATE OF MEETING:	December 22 nd 2020
APPLICATION NUMBER:	2020-
NAME:	Peter Rogala
PROJECT ADDRESS:	283 Corlear Drive
TAX MAP NUMBER:	21.5-1-7.000
REQUEST FOR APPLICATION FOR:	Retaining Wall

PROPOSED MOTION:	A motion was to approve the application for the construction of a retaining wall that was approved by all 4 necessary agencies		
MOTION MADE BY:	Larry Charbonneau		
MOTION SECONDED BY:	Brian King		
MEMBER VOTE:	MEMBER NAME:	YES	NO
	Robert Powell	X	
	John Sucharzewski (Alternate)	X	
	Chauntel Gilliland	X	
	Gina Minessale	Excused	
	Gregory Gordon	X	
	Brian King	X	
	Andre Klein	Excused	
	Larry Charbonneau	X	
SIGNATURE OF PLANNING CHAIRMAN:			

DECISION FORM:

BOARD:	Planning Board
DATE OF MEETING:	December 22 nd 2020
APPLICATION NUMBER:	2020-
NAME:	Robert Battaline
PROJECT ADDRESS:	65 Corlear Drive
TAX MAP NUMBER:	21.9-2-10.200
REQUEST FOR APPLICATION FOR:	Rebuild Home, new septic, and new garage

PROPOSED MOTION:	A motion was made⁵⁶ to approve the site plan application for the new home and garage build, the applicant must present updated engineered plans for both the home and septic before the home construction can begin		
MOTION MADE BY:	Gregory Gordon		
MOTION SECONDED BY:	John Sucharzewski		
MEMBER VOTE:	MEMBER NAME:	YES	NO
	Robert Powell	X	
	John Sucharzewski (Alternate)	X	
	Chauntel Gilliland	X	
	Gina Minessale	Excused	
	Gregory Gordon	X	
	Brian King	X	
	Andre Klein	Excused	
	Larry Charbonneau	X	
SIGNATURE OF PLANNING CHAIRMAN:			

