



## TOWN OF WILLSBORO

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**TOWN OF WILLSBORO  
TOWN BOARD MEETING MINUTES  
WILLSBORO TOWN HALL  
April 13th, 2022**

**Present:** Supervisor Shaun Gilliland, Councilors: Steve Benway, Lorilee Sheehan, Scott Christian. **Excused:** Lane Sayward

**Guests:** Travis Crowningshield

**CALL TO ORDER @ 6:30 PM.**

**PLEDGE OF ALLEGIANCE**

**REVIEW OF MINUTES- March 9th, 2022 and March 28th Special Board meeting.**

Motion to approve made by Sheehan. Second by Benway. All in favor.

Reports:

Supervisor

Correspondence:

**Town Water System** Inspection Report from the Department of Health- Very good report with no minor or major issues.

**Letter from Commissioner Braydon** re: runoff, in Buena Vista area (this is an issue we are pursuing. We have done the engineering planning grant and a community septic grant to try to control the septic runoff in the buena vista area.

**Willsboro Bay water system...**The department of health has continued a boil water order and a resident was concerned. The Town of Willsboro does not own the system, it is still privately owned and the towns obligation is to operate and repair the system.

Town: Travis and Shaun have been working with Community Resource on Salt/Sand Shed RFP this should be going out shortly.

We received a grant from the DEC for the embankment at Noblewood for \$70,000. For engineering fees not construction. From the pavilion northward. This went out to RFP and we received 3 responses which were from \$52,000-\$84,000. Shaun reached out to the Nature Conservancy to see if there were any funds or grants available and they stated there were none. Gilliland has asked the County DPW to take a look at the RFP and come back with a cost to have the county engineers do it if they could come in at \$30,000.

**ARPA Funding** Reporting needs to be in by April 30th of the money we received, Shaun and Morgan went to the county to be instructed how the report needs to be filled out. We received \$200,000. From the federal government and \$32,000 from the county that was used for premium pay.

**Summer Food Program-** Willsboro Diner has declined to accept the job of cooking for the summer youth program. Gilliland has asked Poko for an estimate for the job. A discussion was had to ask local businesses if they would be interested. Sheehan agreed to contact Hub On The

Hill, Village Meat Market, Country Store and Old Orchard to see if any of them would be interested. The town usually gets back \$3,500 from this program from the state.

**Justice Clerk Audit**-An audit was done by Lorilee Sheehan and Steve Benway for the Justice Clerk's offices. The audit was put in Board member packets. After asking all the questions and reviewing checking accounts, Sheehan and Benway found no further reason for review.

**Playground removal**- Our insurance company underwriters have required the removal of the playground in back of the Town Hall as it does not meet code and it is outdated. Now that winter is over, the highway department will be taking this down.

**County**- The Cornell Building in Westport was granted a grant for \$997,000,000. The deputy sheriff contract is completed. The budget has been passed and they will stop the diversion of sales tax to aid and to hospital funds.

Assembly Bill passed Conservation design - limits and regulates the use of sub divisions in the park and would supersede the town zoning and it basically would not allow you to have a sub-divisions without going to APA with large parcels of land. Gilliland suggested checking this out and contacting our Assemblyman if you don't agree with this.

**Motion was made to accept the warrant and water report Motion by Benway. Seconded by Sheehan. Ayes-Christian, Benway, Sheehan, Gilliland. Nyes- None**

► Town Clerk Report Susan Thompson stated - You all have my clerk report in your packets. The office has been quite busy with the 2nd quarter Water and Sewer bills coming in steady. Also I have begun to sell quite a few fishing licenses. Our 2022 Land Tax season is fast approaching and I will be settling up with the county real soon. I am still learning new things everyday.

#### **DPW**

Getting the golf course equipment serviced. We should be getting the new greens mower in a few weeks. Sweeping will start next week. Trucks are all taken apart. Highway school is June 6-8th in Ithaca and Travis will be attending. Permission to auction it out at Auctions International and the best thing about it is that we can deny the auction price and get whatever is of the more money for the truck. Motion was made to auction or scrap the international. Travis will not be asking the board to open up Scott Blanchards position at this time because he would like to stay within his budget **Christian made a motion to auction or scrap the international truck. Benway seconded it. Ayes-Christian, Benway, Sheehan Gilliland. Nyes- None.**

**Ambulance District Report** - The report was put into packets.

**Youth Commission Report** Krissy Leerkes could not attend and sent correspondence Our Prek/K group is finishing up a series of practices for indoor soccer. Thank you to Lucas Strong for volunteering his time to offer this opportunity to this group of athletes.

We are gearing up for spring sports and will hold our sign up on Monday, April 25th from 5:00 - 6:00 in the auditorium at WCS.

**Parks Commission Report 1st meeting was in march, second meeting April will be April 20th and they will be electing officers and going over by-laws.**

Old Business: We had an Easter egg hunt at Willsboro Central School on Saturday April 9th and 45-50 children attended. We offered Easter crafts and 4 different types of egg decorating. The Easter bunny was there to take pictures, then he left and hid/scattered 1100 eggs all over the playground. Thank you to Morgan Denton, Kyli Miller, Susie Drinkwine and Members of the National and Jr. National Honor society from Willsboro Central. The children seemed to have had a great time. We are looking forward to a bigger and better one next year.

**Resolution to hire Victoria Wilkins as the Summer Program Director. Motion was made by Christian. Seconded by Benway. Lorilee Sheehan abstained. Ayes- Christian, Benway, Gilliland**

**Resolution to hire Golf Course staff Pat Oliver, Todd Pierson, Jeff Mckenna. Bill Eisenhardt, Arnie Provost. Motion made by Benway. Seconded by Sheehan, Ayes-Christian. Benway. Sheehan, Gilliland.**

Recommendations from the auditor to update the rates and bookkeeping on Noblewood, Golf course and rates and fees of the Town Clerk. These rates are in the board packets.

**Motion was made to accept the rate changes present to the board by Christian. Seconded by Sheehan. Ayes- Christian, Sheehan, Benway, Gilliland.**

**New Business:**

Sheehan wanted to bring up a few things. 1- Noblewood needs repairs and polyurethaning. 2- What is the status of the outside Town Hall concrete steps and landscaping. 3- What are the plans with the phone systems? 4- Our website needs upgrading. 5- What is the status of the clock outside? 6-Can we have a working board meeting every other month? 7- Can we have a more successful broadcast of meetings? 8. News letter?

Adjourn @ 7:37pm.