



TOWN OF WILLSBORO

5 FARRELL ROAD WILLSBORO, NY 12996

518-963-8668

TOWN OF WILLSBORO

TOWN BOARD MEETING
WILLSBORO TOWN HALL

June 14th , 2023

ATTENDEES- Patrick McCauliffe, Alan Hutchins, Ada Hutchins, Carol Dickerson, Vicki Dickerson, Barbara Paye

BOARD MEMBERS- Steve Benway, Lane Sayward, Scott Christian, Shaun Gilliland
Excused- Lorilee Sheehan

CALL TO ORDER @ 6:30pm

PLEDGE OF ALLEGIANCE

Benway made the motion to accept the minutes of the May 10th meeting. Christian seconded the motion. All in favor.

-Reber Cemetery Association had requested to be on the agenda. Gilliland put them 1st to speak. Alan Hutchins, President of the cemetery association spoke and told the board that they had come to the Town Board to ask for financial assistance as they were struggling. Carol Dickerson, Treasurer, stated that when she met with the state to do her report, she had questions for them as they have been running a deficit for a few years now. They were very fortunate to have received a donation in 2016 that has helped them so far. The State recommended that they come to the Town and ask for help before they are totally out of money. She stated that the association's maps are up to date and they have an audit every 3 years and because of Covid, had not been done since 2017 and is scheduled to be done on July 11th. The bank statements are always checked by someone other than the treasurer. The state reviewed the cemetery's annual report and suggested that they ask the town for \$1,500. annually for support. Dickerson asked if the board had any questions for her? Christian asked if they had enough money to make it to the 1st of 2024 and she stated yes. Gilliland stated it would cost more to take over a cemetery than to assist them financially. Lakeside Cemetery representative Barbara Paye spoke stating they have in the past sent letters and that has helped but they are facing the same financial situation. They also are asking for help from the town. Paye stated they are asking for \$2,000. As they paid \$3,600. last year and this year would be \$4,500. Dickerson asked if the cemeteries could put something into the town newsletters asking for help. Gilliland stated as long as the town is not asking for donations that he could put it in the newsletter.

SUPERVISOR'S REPORT-

Town-

Correspondence-

No correspondence this month.

-Reminders- The Town Wide Yard Sale will be June 17th, The Farmer's Market starts June 22nd and the Republican Primary is June 27th. On the 3rd of July festivities will be at the soccer fields on the Point Road with fireworks to follow and the parade will be on July 4th.

-The comprehensive plan project for next year is going to be consolidated funded applications. If the Town could get letters of support from businesses and citizens that they support the comprehensive plan.

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County-

-The County negotiated with the State Police and they agreed to pay rent at the Public Safety Building at a rate of \$16.00 per square foot. They also agreed to pay the 4 years of back rent that they owe the county. After agreeing to this they sent a letter to the County that the comparable were not good and they would only pay \$4.00 per square foot and no back rent. The County is drafting a letter to tell them to vacate the building.

-The next big event in the Adirondacks for National tourism is the solar eclipse of April 8th 2024.

-The North Country Community College is scheduled to present their budget next week. Essex and Franklin Counties pay one million dollars each year to support them. Each year the county pays \$50,000. toward a capital improvement fund and this year they are coming in with an additional \$100,000. They have not asked for an increase since 2017 and there are 164 Essex County students and Franklin County had over 464. The split has always been 50/50 and The supervisors would like the ratio to be per student. The college does however get state-aid and the number of students from Franklin County does keep the cost down. The population is about the same for the two counties.

Carol Dickerson asked if there were any plans to create tourism in our area or events for the solar eclipse. Gilliland stated ROOST is starting to organize for this and he has spoken with Westport and Essex to have events down here as well as in the high peaks. We would less likely not have overcast for this day.

- The county is also negotiating a contract with the CSEA union.

Christian made the motion to accept the warrant. Sayward seconded the motion.

Roll Call Benway, Sayward, Christian, Gilliland

Ayes-4

Nyes-0

Town Clerk Report-The clerk's office in the month of May took in \$15,720.66 paying \$3.00 to NYS Ag and Markets. Decals took in \$1,437.58 of which \$1,362.00 went to the state and the town's commission was \$82.42. The days are not long enough lately, but I am keeping my head above water. The new message board is arriving around the week of July 4th and we just received our copier for the justice department today. Do you have any questions??

Christian made the motion to accept the Clerk's Report. Benway seconded the motion.

All in Favor.

DPW REPORT- No Report

WATER/SEWER REPORT-

It has been a busy month, as expected, with people coming back and turning water on and fixing leaks. 2 breaks, with one being a line of a house that had burned in the 70's that they did not know that the line existed and that the line was live. and another where the rod had broken that connects to the valve of a house that they had successfully turned water off but not back on. 4 new taps to the system have been done. They did mutual aid to the Town of Essex to help them tap a main, as the water superintendent had never done one. Meter deliveries are still being done. Over 100 have been delivered. They are running into some interesting plumbing situations in some places, because of this, they have had to order additional fittings to accommodate those people. They Speeds Permit renewal did grant the extension and they are waiting on the return of the samples to come back and will submit the 70 page application. The Wastewater department has some good news, that as high as the flows were at the beginning of the month, they ran really low at the end and they did not go over the 75,000 permit level. They did a new test hole for Todd Hodgson for the new EQ tank expansion. They will be able to dig with town equipment the 10.5 feet and not have to blast. A CIP on the membranes were performed, which is a clean and place process that is done every 6 months.

**AMBULANCE REPORT- Written Financial Report
YOUTH COMMISSION REPORT- Written Report
GOLF COURSE REPORT-**

PARKS COMMISSION REPORT- No meeting was held. Perk test was done and looks good. A meeting is scheduled for June 21st. The resolution for the ballet question was filed with the board of elections and will be on the ballot for the November election for the building and the playground.

OLD BUSINESS-

The Salt/Sand shed's APA permit has been filed with the County Clerk. We had two offers. Source well, a contract management program that the State accepts on like a State Contract. BRITESPAN came in @ \$273,836.20 and HYBRID building solutions @ \$297,481.00. HYBRID contacted Gilliland and Travis Crowningshield and tried to strongarm by cutting the price below BRITESPAN. Gilliland stated this was done fairly and gave them both the chance to come in with their lowest bid. His recommendation is to go with the BRITESPAN offer. The Town has to purchase the building and the building comes with the engineering and with the installation. Then it would go out to bid for the concrete work that would match the engineering specifications for the building that is purchased. A bond resolution for \$800,000.00 has been approved for this project and once the building is awarded then a bond anticipation note to purchase the building would be sought with the state paying back 50% of the cost. Discussion- Benway asked to have the clarification on that there was travel/install \$78,354.00 and then travel listed again \$14,050.

Christian asked to clarify that it was a 30 year warranty.

Sayward made a motion to purchase the building for the Salt/Sand Shed through BRITESPAN for \$273,836.20 and to secure a bond anticipation note to pay for this project.

Benway seconded the motion.

Roll Call- Benway, Sayward, Christian, Gilliland

Ayes-4

Nyes-0

Christian made a motion to authorize the Town of Willsboro to go through the County with New York Resources to release a bid for the structural concrete work for the Salt/Sand Shed. Sayward seconded the motion.

All in Favor

NEW BUSINESS-

Tony D'Angelo called and spoke with Gilliland about the danger of pulling out of his driveway as he has been almost T-boned on many occasions. Gilliland went to D'Angelo's residence and agreed it is a very dangerous driveway as you cannot see cars coming up the North Hill. Gilliland talked to the State and they do not install convex mirrors, however they would have no objection with installing one. Gilliland then spoke with NYSEG and Butch Flora and they both agreed this was ok with them. Putting in this mirror would help with a vehicle's visibility coming off Maple street also.

Benway made the motion for the Supervisor to purchase a convex traffic mirror up to the amount of \$1000. Sayward Seconded the motion.

Roll Call- Benway, Sayward, Christian, Gilliland

Ayes-4

Nyes-0

BOARD COMMENTS- None

PUBLIC COMMENTS- Alan Hutchins stated that was a good spot to put a mirror.
MEETING ADJOURNED @ 7:21pm