

**TOWN OF WILLSBORO  
APPLICATION FOR PUBLIC ACCESS TO RECORDS**

To: Susan Thompson  
Town Of Willsboro  
5 Farrell Road  
Willsboro, NY 12996

I HEREBY APPLY TO \_\_\_\_\_ INSPECT  
\_\_\_\_\_ HAVE COPIES OF (\$0.25 EACH, PER PAGE)  
\_\_\_\_\_ DIGITAL STORAGE DEVICE (\$25 EACH)

THE FOLLOWING RECORDS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name Signature

\_\_\_\_\_  
Representing Phone Number

\_\_\_\_\_  
Address

**FOR AGENCY USE ONLY**

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_

Record of which this agency is Legal Custodian cannot be found \_\_\_\_\_

Records is not maintained by this Agency \_\_\_\_\_

\_\_\_\_\_  
Signature Title Date

**NOTICE:** YOU HAVE THE RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY.

**Shaun Gilliland, Supervisor 5 Farrell Road Willsboro, NY 12996**  
who must fully explain his reasons for such denial in writing seven days of receipt of an appeal

I HEREBY APPEAL: \_\_\_\_\_  
Signature Date