



TOWN OF WILLSBORO

5 FARRELL ROAD WILLSBORO, NY 12996

518-963-8668

WILLSBORO TOWN BOARD MEETING MINUTES DATE: FEBRUARY 9, 2022 PM

Present: Supervisor, Shaun Gilliland, Councilors: Steve Benway, Lorilee Sheehan, Lane Sayward, Scott Christian

Guests: Darren Darrah, Mark Bonfey, Wendy Sayward, Andrew Leja, Yvonne Pierce, Briana Pierce, Scott Christian, Travis Crowningshield, Patrick McCaulliffe,

CALL TO ORDER AT 6:30PM.

PLEDGE OF ALLEGIANCE

Supervisor Gilliland announced that the Governor had lifted the mask mandate and that everyone can choose how they feel most comfortable about wearing masks in the meeting.

REVIEW OF MINUTES

January 12th organizational meeting and January 26th Special meeting/public hearing.

Moved- Sayward Seconded- Sheehan All in favor and motion carried.

REPORTS:

Supervisor-

Correspondence:

Bouquet River Foundation Grant for \$20,000. was awarded to the town for the local waterfront redevelopment project. This will help with our local match.

Notification was given to the town of the change in ownership for the golf course property. It will be the same family but a different corporation.

Bay Lane EPG Water Quality Improvement Study Report stated that they would recommend us to have a state financed individual septic system district. Once we get the report back from DEC, we will use the study as a basis for possibly asking for state funding for the septic system replacements in the Bay area.

No bids were put in for the greens mower. Supervisor Gilliland stated we would go ahead and try to find a source to contract a greens mower through. He also stated that he would like to see a change in the way the equipment is managed at the golf course. He has spoken to the highway superintendent and he thinks the care, custody and control of all the golf course equipment should be under the DPW and used by the staff at the golf course because they often have maintenance issues and the DPW could oversee the equipment in the same manner it does with the trucks and their equipment. Discussion of why there were no bids and after talking to several companies that started a delivery of a new greens mower would not be until 2023. It could have been because of the 90 day delivery in the notice that was not possible. Travis Crowningshield stated that both companies he has spoken to highly suggest that we put our name on a waiting list of mowers that are being turned in that have been leased. These mowers are like 4-5 years old.

There is no commitment and we can refuse at any time. We will put our name on the list and once available, we will send someone over to look at it.

We have been looking at updating our phone system as there have been many problems with it and Shaun has contacted several companies to see what they offer and the pricing. We have several things that we need to look into, such as our lift stations that are hard wired. He is looking into Verizon doing the direct control of the lift stations and looking at other bidders for the control of the other systems...town hall, highway garage, visitors center, heritage society and noble wood. We need phone lines for all these because of the security and fire and cold alarm systems.

Supervisor Gilliland stated despite all things that have been done to prevent it, Moriah Shock will be closing on March 10th. He stated the county had a promise from the State Department of Public Safety that they were not going to leave the building and just shut off the lights. The county is asking the State to come up with a re-use for the building to not have it be a repeat of the Lyon Mountain prison building.

Supervisor report: is not complete due to the working on closing out the year.

Motion to accept warrant: Christian moved Benway seconded. Roll call Sheehan, Sayward, Christian, Benway, Gilliland. All in favor and the motion carried.

Town Clerk Report: Tax collection has been going very well considering we had no computer for a week and the clerk was sick for a week. Collecting \$1,739,184.30 paid out to the fire district \$276,000.00 and paid out to the town-\$500,000.00 Taken in 57.5% of the total tax base so far. **Motion to accept the Town Clerks Monthly report: Christian moved Sayward seconded. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favor and the motion carried.**

DPW: Travis Crowningshield first thanked all the workers who had put in 30+hours straight of snow removal from the recent storm including the Water and sewer crew. They had a truck break down on the first round of the storm and they all worked together to get things running. He had brought up in June/July of last year the lift truck along with pictures that it was in very bad shape and something needed to be done. He stated that the frame is gone and that the board needs to start looking into replacing it. Normally the board would have it on a rotation but this truck has more than done its duty. Buying a truck under state bid is a lot cheaper than looking for bids. Travis got a price from Mountain View for a commercial zero turn under state contract for \$11,654.72 and they have only 6 available in all the northeast. It was put in the budget to get a new one. **Benway made a motion to purchase the new lawn mower: Christian seconded. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favor and carried.**

Pat McCaullife explained that the issues with the water plant, which the board were given pictures to look at in their packets. Pump # 1 was looked at by someone from the county and he suggested a company from Albany, which came today and looked at it. After running tests, for frequency, variations and vibrations and such. They made several adjustments to the propeller shafts and said that the propellor shaft was worn out and needed to be replaced. Travis and Pat were looking at the best way to access this, possibly through the roof. A crane may be needed. It is very expensive to replace it and it possibly could be rebuilt. He is very concerned that if Pump #1 is worn out that Pump #2 is the same age and how long before that one will need to be

replaced. Pump #2 can be tested once Pump #1 is fixed and up and running. He will send the town a copy of all the work.

Ambulance District Report: Written and financial report was put in Board member packets.

Youth Commission Report: Krissy Leerkes was unable to make the meeting due to conflicting obligations.

Parks Commission Report: This commission was just established and the 1st meeting will be March 16th at 6:30 at the town hall.

Old Business:

1. Proposed Local Law NR.1- 2022 Moratorium Commercial Building

There was a public hearing on this moratorium and also many correspondences that the town board has reviewed. Scott ? The developer of the Dollar General building was not able to travel due to having Covid when the public hearing took place and asked to speak to the board. The board agreed to let him talk. He spoke on the primary points of oppositions that the people have made and things that would make the project good for the town.

Christian made a motion to accept the 2022 Commercial Building Moratorium. Sheehan seconded. Benway made a motion to table any further discussion. Sayward seconded. All in favor to table the motion. Sheehan made the motion to bring it back on the floor. Christian seconded it. Ayes- Sheehan, Christian Nyes- Benway, Sayward, Gilliland. Motion remains to table the motion.

2. Adoption of Town of Willsboro Sewer Ordinance

The town had a public hearing and the public comment was left open and no public comment was made. The water meters have been installed and testing of the system and telemetry are being tested of the system to make sure of accuracy. Several places have been replaced from internet based to cell phone based. Gilliland asked for a motion to adopt the sewer ordinance with a tentative start date of June 1, 2022 to shift over to the meter based system. **Sayward made the motion. Seconded Christian. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favor and carried.**

3. Christmas Fireworks

American Fireworks and the North Star Fireworks companies both gave quotes on Fireworks for Christmas fireworks and were reviewed by a spreadsheet to compare exactly what they were offering. North Star comparison is more fireworks a company that we have dealt with and we are guaranteed the dates, summer or winter. **Motion was made by Benway to go with North Star. Christian Seconded. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favored and carried.**

4. Verdin Clock Repair. A quote for the repair of the interior lighting of the town clock was given by the Verdin Clock Repair with all new parts as they do not have original parts to repair. The Sheehan family has agreed to make a donation for these repairs. The town will engage the vendor and the Sheehan family will write a check to the town for a donation for the repair for \$2,520. **Christian made the motion for the repair. Benway seconded. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All In favor and carried.**

5. Board of Assessment Review appointments. Supervisor Gilliland stated we have 2 vacancies for the Assessment Review. He has put out public notice of these vacancies and he has gotten a request from Charlie Lustig and Hannah Carson has also stated an interest and is checking with her supervisor to make sure it is ok. She works in real property and if it was ok for her to be on the board it would be a real plus with her knowledge to the committee. She asked to not move on

it until she found out. **Lane Sayward made a motion to appoint Charlie Lustig on the board. Christian seconded.** It was discussed if there was an urgency to appoint. Gilliland said if we don't have a quorum, the county would have to do the board of assessment reviews. Gilliland said the board is in charge of the assessment review board and they get paid \$500. each year and are appointed by the Town Board. **Sheehan made the motion to table the appointment. Christian seconded. Neys- Sayward, Gilliland Yeas- Sheehan, Christian, Benway. Motion tabled.**

New Business:

1. Summer Program Way Ahead

Due to covid we have not been able to have a summer camp and last year we had activities but did not have a director or counselors. The town needs to decide if they will return to a traditional summer camp or have the same program as last year. The biggest issue is getting a counselor/director/lifeguards/transportation. The program was very successful last year and a lot of those volunteers would like to come back. This type of would not be 8-3 Monday-Friday. The board agreed that it would be great to have both implemented. It was discussed transportation to be looked into and the nutrition site.

Sheehan made the motion to advertise for a part-time director and counselors and cook for Noble wood along with implementing the art programs that were used last year with no swimming. Benway seconded. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland All in favor. Carried

2. NYSERDA Grant (\$5000) LED replacement Reserve Fund

This is a grant that has to be used for an energy saving program. The easiest one was to do an LED replacement reserve fund. To take the money and put it in a reserve fund and replace all the lights with LED's for the town buildings. **Motion was made to establish a line in the general fund for a lighting program to replace all the lighting to LED's by Benway. Seconded by Sayward. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favor. Motion carried.**

3. Hiring Committee- Golf Course

Sayward made motion to advertise for a superintendent, greens keepers and a proshop attendant for the Golf Course. Seconded by Christian. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in favor. Motion carried.

4. Rates and Fees recommendation. Sheehan talked about raising Fees for Noblewood as the town does not even break even with the fees that are being charged. These fees include: Garbage removal, cleaning and maintenance of the facility. The credit card for the deposit, the same as used when you go to a hotel , is being looked at through the town's credit card company. The tent fees are also being looked into and the liability issues were discussed. The rates will be looked at before the next meeting and credit card holding and rates will be finalized before June 1st.

5. County ARPA funding agreement. Benway made a motion to accept the money and provide all documentation to the county for the ARPA funding agreement. Sayward

**seconded it. Roll call- Sheehan, Sayward, Christian, Benway, Gilliland. All in Favor.
Motion carried**

Meeting adjourned 7:52pm.