



## TOWN OF WILLSBORO

OFFICE OF THE SECRETARY FOR PLANNING AND ZONING BOARD

---

### MINUTES PLANNING BOARD MEETING DATE: August 28<sup>th</sup>, 2018 at 7:00 PM LOCATION: Willsboro Town Hall

**Present:** Chairman, William Bardeen Board Members: Robert Powell, James Lebeck, Tess Grubb, Wayne Feeley

**Excused:** John Sucharzweski

**Member of the Public:** Pamela Gittler & Pete Naboka, Phil Kennedy

Chairman Bardeen called the meeting to order at 7:00 pm

**MINUTES: Feeley** called for a motion to approve the July 2018 minutes as presented. Powell seconded. All in favor and motion carried.

#### **PUBLIC HEARING: NO PUBLIC HEARING**

#### **OLD BUSINESS:**

--Gretchen Saker—317 Corlear Drive --11.17-1-42.000/50.000---RL-1—Minor Division (\*Revisit\* was approved as presented on October 28<sup>th</sup> 2014 but was never filed.

Bardeen briefed the board on the Saker case stating that they are looking for a minor subdivision very similar to a property line adjustment that was approved by the planning board in October of 2014 and was never filed at the county so the tax base record was never changed. Powell stated that it made sense then, and it makes sense now.

**(Powell/Feeley) A motion was made to re-approve the minor division increasing the size of lot 11.17-1-50.000 and decrease lot 11.17-1-42.000 with the road being the natural division. Powell made the motion, Feeley seconded. All in favor, motion carried.**

#### **NEW BUSINESS:**

--Pamela Gittler—36 Club Drive—21.10-1-21.300—RL-1—20 x 20 Garage and 20 x 20 Driveway

CEO, Pulsifer briefed that board stating that he visited that site with the homeowners last week, and when reading the code book, it states that you need a form of egress between buildings of at least 12 feet. Due the unique situation of having 2 front yards Pulsifer stated that due to the 2 access points they should not be required to have the 12 feet egress but he suggested they make the 4-foot original egress to 6-8 feet in the event of emergency. Bardeen asked what the actual size of the lot is, they stated it was .4 of an acre and is 125ft by 200 ft. Powel asked about lot coverage and what the driveway will be made out of, permeable or

impermeable? The board tabled the Gittler's application until September 25<sup>th</sup> 2018 so they can do a site inspection and get the decision of the Zoning board public hearing.

**ADJOURNMENT:**

**Feeley called for a motion to adjourn the meeting at 7:13 pm. Leibeck Seconded. All in favor, motion carried.**

Respectfully Submitted

Codia Crandall  
Secretary for Planning and Zoning Board

**DECISION FORM:**

<b>BOARD:</b>	Planning Board
<b>DATE:</b>	August 28 <sup>th</sup> 2018
<b>APPLICATION NUMBER:</b>	8301
<b>NAME:</b>	Gretchen Saker
<b>PROJECT ADDRESS:</b>	317 Corlear Drive
<b>TAX MAP NUMBER:</b>	11.17-1-42.000 & 11.17-1-50.000
<b>REQUEST FOR APPLICATION FOR:</b>	Minor Division

<b>PROPOSED MOTION:</b>	A motion was made to re-approve the minor division increasing the size of lot 11.17-1-50.000 and decrease lot 11.17-1-42.000 with the road being the natural division. Powell made the motion, Feeley seconded. All in favor, motion carried.		
<b>MOTION MADE BY:</b>	Robert Powell		
<b>MOTION SECONDED BY:</b>	Wayne Feeley		
<b>MEMBER VOTE:</b>	<b>MEMBER NAME:</b>	<b>YES</b>	<b>NO</b>
	Chairman, William Bardeen	X	
	Robert Powell	X	
	John Sucharzewski	Excused	
	James Leibeck	X	
	Tess Grubb	X	
	Wayne Feeley	X	
<b>SIGNATURE OF PLANNING CHAIRMAN:</b>			