



**TOWN OF WILLSBORO**  
OFFICE OF THE SECRETARY FOR PLANNING AND ZONING BOARD

---

**MINUTES**  
**PLANNING BOARD MEETING**  
**DATE: April 23<sup>rd</sup> 2019 at 7:00 PM**  
**LOCATION: Willsboro Town Hall**

**Present:** Vice Chairman: Tess Grubb, Board Members: James Leibeck, John Sucharzewski, Wayne Feeley  
**Excused:** Robert Powell, Gregory Gordon  
**Member of the Public:** Terry Pulsifer Jr.

Vice Chairman Tess Grubb called the meeting to order at 7:00 pm

**MINUTES:** Feeley called for a motion to approve the February 2019 minutes as presented. Leibeck seconded. All in favor and motion carried.

**OLD BUSINESS: NO OLD BUSINESS**

**NEW BUSINESS:**

--Stephen Mckenna—3962 NYS Route 22--30.12-2-19.000—HC-1—Minor Division

Grubb briefed the board on the application stating that Mckenna is looking for a minor subdivision at 3962 NYS Route 22 across from the country store, old trailer park. Pulsifer stated that the applicant wasn't sure if it was a minor division or a major division, Pulsifer stated it would be a minor division. Pulsifer also suggested to the applicant that the map he submitted needs to be updated to the current year as things have changed since 2015.

**(Grubb/Sucharzewski) A motion was made by Grubb to approve the minor division with the stipulation that they will need a current updated map. Sucharzewski seconded. All in favor, motion carried**

**PUBLIC HEARING: No Public Hearing**

**ADJOURNMENT:**

**Grubb called for a motion to adjourn the meeting at 7:09pm. Leibeck Seconded. All in favor, motion carried.**

Respectfully Submitted

Codia Crandall  
Secretary for Planning and Zoning Board

**DECISION FORM:**

<b>BOARD:</b>	Planning Board
<b>DATE OF MEETING:</b>	April 23rd 2019
<b>APPLICATION NUMBER:</b>	2019-19P
<b>NAME:</b>	Stephen Mckenna
<b>PROJECT ADDRESS:</b>	3962 NYS Rte 22
<b>TAX MAP NUMBER:</b>	30.12-2-19.000
<b>REQUEST FOR APPLICATION FOR:</b>	Minor Division

<b>PROPOSED MOTION:</b>	A motion was made to approve the minor division with the stipulation that they will need a current updated map.		
<b>MOTION MADE BY:</b>	Tess Grubb		
<b>MOTION SECONDED BY:</b>	John Sucharzewski		
<b>MEMBER VOTE:</b>	<b>MEMBER NAME:</b>	<b>YES</b>	<b>NO</b>
	Robert Powell	EXCUSED	
	John Sucharzewski	X	
	James Leibeck	X	
	Tess Grubb	X	
	Gregory Gordon	EXCUSED	
	Wayne Feeley	X	
<b>SIGNATURE OF PLANNING CHAIRMAN:</b>			