



TOWN OF WILLSBORO

5 FARRELL ROAD WILLSBORO, NY 12996

518-963-8668

TOWN OF WILLSBORO TOWN BOARD MEETING WILLSBORO TOWN HALL August 14th, 2024

ATTENDEES- Greg Gordon, Win Belanger, Polly Bellanger, Darren Dickerson, Michael Phinney, Felix Lawrence

BOARD MEMBERS- Steven Benway, Lane Sayward, Scott Christian, Lorilee Sheehan
Supervisor Shaun Gilliland

CALLED TO ORDER @ 6:30pm

PLEDGE OF ALLEGIANCE Review of minutes of the July 10th board meeting. No comments or corrections. Unanimously accepted as submitted.

Supervisors Report

Correspondence- none

Town-

-Summer camp was successful and Councilmen Sheehan and the two directors did a wonderful job putting it all together .Positive feedback from parents and they came under budget of what was presented.

-Stoker Property did not have a clear deed.

-WWTP inspection was done and was commendable and they came back and said that we had not applied for a SPDES renewal permit. This was not true and Gilliland is going to contest this and show the documentation that this was indeed the result of a person that was working with Patrick McCaullife left DEC.

-Restore New York grant for \$1.3 million was awarded for the old IGA building to replace the building.

-Comprehensive Plan grant was awarded and waiting on contract to be signed. We need 3 volunteers and need a committee of 8 people.

-WWTP EPG kick off meeting is scheduled for 8/20 at 10:00am

-Water plant project APA and engineers meeting was held at the proposed site.

-Willsboro was designated as a Pro Housing Community by the state. This gives the town points and step-ups for many grants.

-a draft Sand Mine contract is being reviewed by the town's attorney.

-LWRP draft is still at the Department of State.

-Hathaway Park grant contract is still at the comptroller.

-FEMA draft flood maps released. The removal of the dam changed 181 structures in Willsboro out of the plan. These people will no longer need flood insurance.

-Lilly Property grant is scheduled to be before the end of September.

-Accountant progress is almost done for 2022.

-Union contract expires on December 31, 2024.

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PHONE: (518) 963-8668 WEBSITE: www.townofwillsboro.com

BUDGET -

-input to Supervisor from Departments and Committees by September 17th.

Budget items/suggestions -

-New laborer position for bldgs/grounds/parks

-additional full or part-time additional Town hall clerk (water/sewer billing/codes records, etc.

-Software to digitize Zoning/Codes

-upgrade Williamson system to put on cloud to allow multiple people to work at same time from different areas.

-Contractor to perform water meter installations

-additional parks and projects proposals

- replace the flooring in town hall

-plaining the steps outside the Town Hall.

The Tentative Budget is to be filed and provided to the Board members on October 5th. October 9th board meeting or later special meeting for Tentative Budget discussions, amendments & adoption of Preliminary budget. A public hearing will be held no later than November 7th on the preliminary budget for public comment. Proposal that the Preliminary budget be considered for final adoption at the November 13th board meeting. A comptroller's budget training will be held in Elizabethtown at the Boards of Supervisors chambers. Gilliland, Sheehan and Sue Thompson will be attending and all others are welcome to attend.

County-

-The Governor signed the disaster declaration for the July 10th storm's recovery. Sunset will be fixed in the next few weeks. Total county damage is 15 million dollars in damage. Elizabethtown suffered 5 million.

-Blacktopping has been delayed because of the plants being able to get the black top and the storm damage.

Sayward made the motion to accept the warrant. Sheehan seconded the motion.

Roll Call-

Benway, Christian, Sheehan, Sayward, Gilliland

Ayes-5

Nyes-0

Clerks Report-

The clerk's office in the month of July took in \$33,142.19 paying \$2.00 to NYS Ag and Markets and \$45.00 to NYS Department of Health. Decals for the month took in \$645.36 of which \$607.72 went to the State and the town's commission was \$37.64. Water and sewer took in \$68,375.00.

Christian made a motion to accept the Clerk's report. Sayward seconded the motion. All in favor.

DPW-

-The DPW did not get selected for the Cold Brook Bridge New York grant.

- They have been very busy from trees down and minor washed out roads from the storms. They have been chipping for the last two days.

-awaiting to see when the county will be paving the roads that are slated for this year in Willsboro.

-The Fish and Wildlife changed a culvert in Reber from a 24"-30" culvert to a 10' box culvert and with the rains recently it has come over the roads by the Moran farm. Crowningshield is going to look into a solution for this.

Water/Sewer- written report was submitted by Patrick McCaulliffe.

Ambulance District Report- written report was submitted.

Youth Commission Report- written report was submitted by Krissy Leerkes

Parks Commission Report- a meeting is scheduled for Wednesday August 21st-6:30pm at the Town hall.

New Business-

The Golf course pro shop students are going back to school and another worker is needed to fill those positions.

Christian made the motion to hire Jerilynn Ashline to replace Lacey Nolette in the pro shop at the golf course at \$15.00 an hour for the remainder of the season. Sayward seconded the motion.

Roll Call-

Benway, Christian, Sheehan, Sayward, Gilliland

Ayes-5

Nyes-0

The Chairman of the Parks Committee after inspection of all the parks, sent a letter to the board asking for a portapotty for the fishing area past the old dam on Gilliland lane.

Sheehan made the motion to put a porta potty down by the fishing area on Gilliland lane. Sayward Seconded the motion.

Roll Call-

Benway, Christian, Sheehan, Sayward, Gilliland

Ayes-5

Nyes-0

Comments/Resolutions from the Board-

Sheehan asked if the town was thinking about applying for the New York Forward grants as the deadline is October 18th. Sheehan is signed up to do the webinars on August 22nd and August 29th. Gilliland stated we were not eligible for NewYork Forward; they want small towns to have combined projects.

Public Comment-

Felix Lawrence-Communication with town's attorney.

Win Belanger- Fish and Game Club will be contacting the town for porta potties for Constitution day that is being held September 14th 1-4. Sheehan will contact the school to publicize.

Darren Dickerson- Positions for new hire listed in the budget ideas, DPW comp time for weekend work.

Adjourned @ 7:09 pm

Submitted by Susan Thompson

