



## TOWN OF WILLSBORO

OFFICE OF THE SECRETARY FOR PLANNING AND ZONING BOARD

# MINUTES

## PLANNING BOARD MEETING

**DATE: August 27<sup>th</sup> 2019 at 7:00 PM**  
**LOCATION: Willsboro Town Hall**

**Present:** Chairman: Robert Powell Board Members: Tess Grubb, Wayne Feeley, James Leibeck

**Excused:** Gregory Gordon, John Sucharzewski

**Member of the Public:** Spencer Hathaway, Evan Belzile, Robin Belzile

Chairman Robert Powell called the meeting to order at 7:00 pm

**MINUTES:** Feeley called for a motion to approve the July 2019 minutes as presented. Leibeck seconded. All in favor and motion carried.

### OLD BUSINESS:

**--Peter Sowizdrzal—50 Hilton Terr—21.14-1-7.000—RL-1—New Home build/Septic Update**

Powell stated that Sowizdrzal has come back with the correct drawing of the Septic from Mark Buckley along with some update to his plan due to construction material needing to be larger than expected. Powell stated although Gordon couldn't make it to the meeting, he stated he went through all the plans and information, the septic drawing is now accurate and the plans look good. The board all agreed that the new drawings looks good and the new septic was a big improvement.

**(Leibeck/Feeley) A motion was made by Leibeck to approve the new constructed septic and the new single family 2-bedroom home construction 24' x 54.5', a total of 1308 sq ft and seconded. All in favor and the motion carried.**

### NEW BUSINESS:

**--Evan Belzile—106 James Way—31.5-2-1.000—RL-3—Minor Division**

Powell stated Belzile is looking to subdivide his 10 ± acres into 7± acres and a 3± acres which is totally legal. Leibeck stated his concern with the parcel in front of Belzile and stated that that parcel is not to be divided again unless a major subdivision application is filled out. This was brought up because the Belzile parcel was subdivided off from the parcel in front of Belzile.

**(Leibeck/Grubb) A motion was made by Leibeck to approve the minor division, dividing the 10± acres into 2 lots one 3± acres and the other 7± acres and seconded. All in favor and the motion carried.**

**--Scott Carle—54 Boat Launch—21.13-1-12.000—RL-5—New Home Build**

Powell stated he and Sucharzewski went out and did a site inspection and all the requirements are met, the high-water mark is met along with all the setbacks, they are not cutting down too many trees and it is in the best location on the property. Powell stated both Sucharzewski and Gordon did not see a problem with the new single-family home. Grubb stated she looked at the plans today and there is going to be a lot of ground being ripped up, she suggested that a silt fence be installed so it will limit the amount of stuff that goes into that lake.

**(Grubb/Leibeck) A motion was made by Grubb to approve build a new single family 3-bedroom home and seconded with the suggestion to has a silt fence underground. All in favor and the motion carried**

**PUBLIC HEARING: No Public Hearing**

**ADJOURNMENT:**

**Feeley called for a motion to adjourn the meeting at 7:14pm. Grubb seconded. All in favor, motion carried.**

Respectfully Submitted

Codia Crandall  
Secretary for Planning and Zoning Board

**DECISION FORM:**

<b>BOARD:</b>	Planning Board
<b>DATE OF MEETING:</b>	August 27 <sup>th</sup> 2019
<b>APPLICATION NUMBER:</b>	2019-22V
<b>NAME:</b>	Peter and Jennifer Sowizdrzal
<b>PROJECT ADDRESS:</b>	50 Hilton Terr
<b>TAX MAP NUMBER:</b>	21.14-1-17.000
<b>REQUEST FOR APPLICATION FOR:</b>	New Septic/New Construction

<b>PROPOSED MOTION:</b>	<b>A motion was made to approve the new constructed septic and the new single family 2-bedroom home construction 24' x 54.5', a total of 1308 sq ft.</b>		
<b>MOTION MADE BY:</b>	James Leibeck		
<b>MOTION SECONDED BY:</b>	Wayne Feeley		
<b>MEMBER VOTE:</b>	<b>MEMBER NAME:</b>	<b>YES</b>	<b>NO</b>
	Robert Powell	X	
	John Sucharzewski	EXCUSED	
	James Leibeck	X	
	Tess Grubb	X	
	Gregory Gordon	EXCUSED	
	Wayne Feeley	X	
<b>SIGNATURE OF PLANNING CHAIRMAN:</b>			

**DECISION FORM:**

<b>BOARD:</b>	Planning Board
<b>DATE OF MEETING:</b>	August 27 <sup>th</sup> 2019
<b>APPLICATION NUMBER:</b>	2019-26P
<b>NAME:</b>	Evan Belzile
<b>PROJECT ADDRESS:</b>	106 James Way
<b>TAX MAP NUMBER:</b>	31.5-2-1.000
<b>REQUEST FOR APPLICATION FOR:</b>	Minor Division

<b>PROPOSED MOTION:</b>	<b>A motion was made to approve the minor division, dividing the 10± acres into 2 lots one 3± acres and the other 7± acres.</b>		
<b>MOTION MADE BY:</b>	James Leibeck		
<b>MOTION SECONDED BY:</b>	Tess Grubb		
<b>MEMBER VOTE:</b>	<b>MEMBER NAME:</b>	<b>YES</b>	<b>NO</b>
	Robert Powell	X	
	John Sucharzewski	EXCUSED	
	James Leibeck	X	
	Tess Grubb	X	
	Gregory Gordon	EXCUSED	
	Wayne Feeley	X	
<b>SIGNATURE OF PLANNING CHAIRMAN:</b>			

## DECISION FORM:

<b>BOARD:</b>	Planning Board
<b>DATE OF MEETING:</b>	August 27 <sup>th</sup> 2019
<b>APPLICATION NUMBER:</b>	2019-27P
<b>NAME:</b>	Scott Carle
<b>PROJECT ADDRESS:</b>	54 Boat Launch Lane
<b>TAX MAP NUMBER:</b>	21.13-1-12.000
<b>REQUEST FOR APPLICATION FOR:</b>	New Home Build

<b>PROPOSED MOTION:</b>	<b>A motion was made to approve build a new single family 3-bedroom home with the suggestion to has a silt fence underground.</b>		
<b>MOTION MADE BY:</b>	Tess Grubb		
<b>MOTION SECONDED BY:</b>	James Leibeck		
<b>MEMBER VOTE:</b>	<b>MEMBER NAME:</b>	<b>YES</b>	<b>NO</b>
	Robert Powell	X	
	John Sucharzewski	EXCUSED	
	James Leibeck	X	
	Tess Grubb	X	
	Gregory Gordon	EXCUSED	
	Wayne Feeley	X	
<b>SIGNATURE OF PLANNING CHAIRMAN:</b>			