



**TOWN OF WILLSBORO**  
OFFICE OF THE TOWN CLERK

**REGULAR TOWN BOARD MEETING**  
**DATE: June 13, 2018 AT 6:30 PM**  
**LOCATION: WILLSBORO TOWN HALL**

**Present:** Supervisor, Shaun Gilliland, Councilors: Lane Sayward, Steve Benway, Lorilee Sheehan, Charles Lustig.

**Guests:** Travis Crowningshield, Darren Dickerson, Teresa Sayward, Larry Allen, Nancy Arthur, Gregg Gordon, Robert Haffner, Rebecca Crowningshield.

Supervisor, Shaun Gilliland called the meeting to order at 6:30 P.M.

The board recited the Pledge of Allegiance.

**Supervisor Gilliland called for a motion to accept the May 9, 2018 regular town board meeting minutes. Lane Sayward moved. Charles Lustig seconded. All in favor and the motion carried.**

Guest Teresa Sayward: Teresa informed the board of a new business that will be coming into town and the potential of others to come into Willsboro. She is asking that the Town of Willsboro Highway dept. take over Industrial Lane as a town road. She has talked with Travis and he said it is fine that they have a turn around. **Charles Lustig moved that we take over Industrial Lane and maintain it. Steve Benway moved. Roll Call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**

Public Comment: None

Reports:

Town Attorney: Closing Documents for Gilliland and Memorial Cemeteries: We have done the closing and are all set on the cemeteries.

- Supervisor
  - Correspondence: Proposed equalization rates this is 100 Percent again;. APA JIF on boat launch this is in the packet.
  - State: SALT Tax programs: Shaun discussed the new rules on the charitable donation and passing of a local law. This will be a lot more book keeping on the Town Clerks. This will allow individuals to be able to deduct up to 95 percent on their property taxes. If we decide to do this we will have to take the proper steps to get everything set up.
- Town:

- HRA Account performance: We are doing well on this. We put in 60K and have only used 21,400.00
- Vets Memorial RFP: this is due on the 15<sup>th</sup> we have one entry so far.
- WWTP contracts signed: the next step is the notice to proceed. They are expecting 10 days to deploy the equipment.
- Farmers Market 14<sup>th</sup> June is the starting date
- June 14<sup>th</sup> Septic meeting at 3pm
- Broadband provider presentation 12<sup>th</sup> July at 7pm at WCS
- Report on the engineering planning for Buena Vista the flyovers will be starting soon.
- County: T21 vote: This was voted down.  
Nutrition building: this is almost complete. They will start shifting in the next couple of weeks. They will also be looking into opening that up for catering.  
CCE Building: they are going to be moving in the next couple of months they will be going to Lewis. We are not sure where soil and water will be going.  
Fire Training Tower: there is an issue with this. They are looking to put that into the fairgrounds now.  
Medicaid transport fraud: This has been in the paper. This is a big issue.
- Motion to accept Warrant, Supervisor's Report: **Supervisor Gilliland called for a motion to accept the Warrant and Supervisor's Report. Lorilee Sheehan moved. Charles Lustig seconded. Roll Call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**
- Town Clerk Report: **Supervisor Gilliland called for a motion to accept Lane Sayward moved. Charles Lustig seconded. All in favor and the motion carried.**
- DPW Report: We had a water break on Farrell Rd. starting at 2:30am and finished at 2 this afternoon. Imery's donated the entire item 4 that we needed. Travis would like to thank Allen from Sheehan and Sons for getting the equipment there quick and staying with them till it was complete. We have some other leaks we need to fix. Travis stated that the portable speed sign is broken. Travis has looked at purchasing a new one. They run between 7-9K that is for the trailer and speed board. Travis asked for one from the sheriffs but they are using it and we can't use it until they are done.
- Ambulance District Report: Becky has put in for a fund for portable radios. Things have not been that busy. Heather Martin just joined and passed her EMT exam. Warren Jackson just turned 18 and he will be continuing his service. We sent a couple members to Mountain Lakes training in Lake Placid. They brought the new ambulance over to the school for the kids to see they all loved it.
- Youth Commission: Spring season sports are winding down. They ended the season with pictures and ice cream.
- Parks/Rec./Golf Course Report: excused he has provided a written report.

Old Business:

1. Motion to join streetlight LED Aggregation RFQ and ANCA: this is for the buying program **Supervisor Gilliland called for a motion to join streetlight LED aggregation RFQ and ANCA. Lane Sayward moved. Charles Lustig seconded. All in favor and the motion carried.**
2. CO Project- museum: we got the bids for the painting at the heritage society. We figured around 3 thousand the total is 15 thousand dollars. There is a lot of detail and there is lead in the paint. **Supervisor Gilliland called for a motion to hire the following CO's: Adam Duquette, Robert Cook, Thomas Ryan, Timmy Ashline and Kevin Legacy for this project. We will shift Timothy Smith as an addition to the trials project. Charles Lustig moved. Lorilee Sheehan seconded. Roll Call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**
3. Playground at the school: **Lorilee came in today to discuss the playground and see if we could take on the C/Os and then donate it to the school. She will put a package together and see how much it would be. Charles Lustig moved. Lorilee Sheehan seconded. All in favor and the motion carried.**
4. Accept Auction results for Auctions International on Ambulance and truck: this has been out and it is up. We received a bid on the 2002 ford F150 pick up in the amount of \$410.00 and the ambulance we received a bid of \$5,100.00. **Supervisor Gilliland called for a motion to accept the bid. Lane Sayward moved. Lorilee Sheehan seconded. Roll call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**

New Business:

- 1 Motion to allow crafter fair for healing garden at Gateway Park and to waive rental of town canopy. **Supervisor Gilliland called for a motion to allow the craft fair and use of the tent. Charles Lustig moved. Lorilee Sheehan seconded. Roll call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**
- 2 Out of District water customer: we will wait on this
- 3 Town Hall air condition: The ac was damaged during the May storm. We did get a price from Hance heating and plumbing to have it replaced. The amount is 4135.00. We will also look into submitting this to the insurance company as well. **Steve Benway moved to purchase a new AC unit. Charles Lustig seconded. Roll Call: Benway, Sayward, Sheehan, Lustig, Gilliland. All in favor and the motion carried.**

**Supervisor Gilliland called for a resolution to enter executive session to discuss employment with the invitation of Travis Crowningshield and the Town Clerk to be present. Lane Sayward moved. Steve Benway seconded. All in favor and the motion carried.**

**Lane Sayward moved to exit executive session. Lorilee Sheehan seconded. All in favor and the motion carried.**

No decisions were made.

Resolution Discussion from the board: The Town Clerk wanted to bring up that in Justin's report he was looking to purchase some new tables. Also she spent a day down there cleaning there was food and stuff all thrown in under the benches. Bridget would like to recommend that nothing is stored in there Travis said that there is a building that is secure and nothing gets in there. We had to throw out all the arts and craft stuff because it was all garbage. We will have the rangers do a spring good cleaning.

Resolutions Discussion from the floor

ADJOURNMENT -

**Supervisor Gilliland called for a motion to adjourn the meeting. Lorilee Sheehan moved to adjourn. Unanimous second.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bridget Brown". The signature is cursive and somewhat stylized.

Bridget Brown, Town Clerk